

BOARD OF EDUCATION
Borough of Manasquan

The Regular Open Business Meeting of the Manasquan Board of Education was held in the Manasquan High School Auditorium, 167 Broad Street, Manasquan, New Jersey, on Tuesday, May 28, 2013.

Mr. Bauer called the meeting to order at 7:00 p.m. and read the Opening Statement.

Call to
Order

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Bauer requested that everyone join in the Pledge of Allegiance.

Pledge of
Allegiance

2. Pledge of Allegiance

3. Roll Call

Roll Call

Julia Barnes (Brielle)

Michele Degnan-Spang (SLH)

Thomas Bauer

Linda DiPalma

Michael Shelton

Jack Campbell

Mark Furey (Belmar)

Katherine Verdi

Kenneth Clayton

Tom Pellegrino

Patricia Walsh

Also Present: Robert Mahon, Interim Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary, Mr. McOmber, Board Attorney, Morgan Harkness, Student Representative.

Absent: Katherine Boyle & Jeremy Kuper, Student Representatives

Mr. Bauer read the Mission Statement and Statement to the Public

Mission
Statement

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Statement
to the
Public

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, and carried by roll call vote that the Board approve Item #6 – Acceptance of Minutes.

Ayes (10) Regular Open Business only, Nays (0), Abstain (1) Mr. Furey, (1) Mrs. Verdi - Closed Session only

Acceptance
of Minutes

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Regular Open Business Meeting and Closed Executive Session of Tuesday April 30, 2013. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exists.

Mr. Bauer reported that it would be necessary for the Board to convene into Closed Session for a maximum of twenty minutes.

Motion to
enter
Closed
Session

Motion was made by Mr. Campbell, seconded by Mr. Pellegrino, and carried by voice vote to enter into Closed Executive Session at 7:10 p.m. for approximately twenty minutes.

Ayes (11), Nays (0)

Mr. Bauer reconvened the Regular Open Business Meeting and asked Mrs. Hom for Roll Call.

Meeting
Reconvened

Roll Call

Roll Call

Julia Barnes (Brielle)

Michele Degnan-Spang (SLH)

Thomas Bauer

Linda DiPalma

Michael Shelton

Jack Campbell

Mark Furey (Belmar)

Katherine Verdi

Kenneth Clayton

Tom Pellegrino

Patricia Walsh

Prior to the Superintendent's Report, Mr. Bauer referred to the turbulent situation in the community with the focus on the Board of Education and the school district. He asked everyone present, along with the Board Members, all of the community, teachers, students and parents to make an effort to forget the recent past and stop the negative behavior. He asked to stop the blogging, anonymous blogging, negative e-mails, OPRA requests and the gossip. He said that this is non-productive and extremely detrimental to the school district and a terrible example to the children. He said that the only way to move on is to forgive and forget and band together as a community's friends and family in Manasquan. He asked that everyone give a second thought before coming up to the microphone to speak negatively about the community, an individual or group. He said he would rather people come up and say something positive about the community, the school district and the Board. He said that he has been challenged as the new president of the Board to step up and lead the Board and he will take on this challenge. He thanked Mr. Battaglia and Mr. Wahl for cancelling the rally because it would have brought on more negative press for the district. He also reported that the negotiations committee and the teachers' union representatives met and have negotiated a memorandum of agreement for the new contract. He asked once again to please join him, let him lead and if his request is followed, the Board would work together and stop the negativity and be positive and go forward unified as a strong community.

Superintendent
Report &
Information
Items

7. Reports

Superintendent's Report & Information Items

Recommend approval of the acceptance of the Superintendent's Reports as listed below:

- MHS Science League Competition

Mr. Mahon reported on the exceptional results achieved by the Manasquan High School students who participated in the Science League competition. He offered his congratulations to the participating students for a job well done.

Mr. Mahon introduced Mr. Rich Marasco, the consultant hired by the Board for the Superintendent selection process. Mr. Marasco, from Leadership Advantage, provided an overview of the process and meetings he has had with a variety of groups in the district and community. He said a final report would be made available when the search process concludes in about a week.

Superintendent
Report &
Information
Items
(continued)

- Enrollment Report for April 2013 - District Total – 1,612

Elementary School

Grade	Students	Sections
Kindergarten	71	4
1 st	74	4
2 nd	52	3
3 rd	75	3
4 th	79	4
5 th	70	3
6 th	62	3
7 th	90	4
8 th	77	4
Pre-schl. Hand.	6	1
MD	3	
LD	1	
TOTAL	660	

Enrollment
Report

High School

Town	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	7	4	5	6	22
Belmar	30	22	23	22	97
Brielle	47	72	66	55	240
Lake Como	7	13	16	10	46
Manasquan	77	60	76	60	273
Sea Girt	7	8	8	9	32
Spring Lake	12	11	16	21	60
Spring Lake Heights	34	35	29	25	123
Employee Child	1	0	0	0	1
Parent Paid	0	1	1	1	3
Sub-totals	222	226	240	209	897
MD	1	0	0	0	1
LLD	4	5	0	0	9
Sub-totals	227	231	240	209	907

Shared-time

Town	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	0	0	0	0	0
Belmar	1	3	3	2	9
Brielle	0	0	4	5	9
Lake Como	0	3	2	1	6
Manasquan	0	0	2	5	7
Sea Girt	0	0	0	0	0
Spring Lake	1	0	0	0	1
Spring Lake Heights	1	0	1	1	3
Parent Paid	0	0	0	0	0
LLD/Voc shared time	3	0	3	3	9
Sub Totals	6	6	15	17	44
HS TOTALS	234	237	255	226	952

Attendance Comparison, Tardy Report, Suspension, Bus & Fire Drill Reports

High School	Attendance Percentage	Average Daily Enrollment	Average Daily Attendance	Elementary School	Attendance Percentage	Average Daily Enrollment	Average Daily Attendance
Sept 2011 Sept 2012	95.54 95.74	1003 944.33	962.52 908.42	Sept 2011 Sept 2012	97.745 97.631	679.944 661.222	665.056 645.889
Oct 2011 Oct 2012	94.7 95.53	991.48 937.47	943.88 899.82	Oct 2011 Oct 2012	96.84 97.216	677.3 663.526	656.65 645.737
Nov 2011 Nov 2012	95.3 96.08	985.94 937.04	944.11 902.81	Nov 2011 Nov 2012	95.682 96.539	681.944 657.846	653.167 635.846
Dec 2011 Dec 2012	94.02 93.48	983.97 933.13	930.32 874.93	Dec 2011 Dec 2012	95.48 95.812	683.176 655.8	653.824 629.2
Jan 2012 Jan 2013	94.29 93.81	985.4 935.41	935.35 935.35	Jan 2012 Jan 2013	95.383 94.561	683.4 656.818	654 621.318
Feb 2012 Feb 2013	93.04 92.6	981.19 934.5	918.22 872.58	Feb 2012 Feb 2013	95.704 92.91	680.813 657.444	653.75 611.222
Mar 2012 Mar 2013	93.24 93.91	975.98 929.80	915.37 881.93	Mar 2012 Mar 2013	95.539 95.517	682.682 658	654.227 628.9
Apr 2012 Apr 2013	93.26 94.95	977.33 931.18	924.07 892.27	Apr 2012 Apr 2013	96.051 96.247	683.667 659.882	659.933 637.882
May 2012 May 2013	91.12	978	905.89	May 2012 May 2013	96.125	685	660.909
Jun 2012 Jun 2013	92.56	976	920.17	Jun 2012 Jun 2013	95.766	685	658

*Attendance/
Suspensions,
Bus & Fire
Drill Reports*

High School	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
OUT OF SCHOOL SUSPENSIONS											
Pushing another student		1									1
Profanity to staff		1		1							2
Threatening another student		1									1
Possession/use of drugs			4		1						5
Leaving school grounds				1		1					2
Disrespectful to staff				1							1
Disrespectful behavior				1							1
Open Defiance					2	2					4
Danger to others					1						1
Under the influence at school dance							1				1
Possession at school dance							1				1
Verbal Threat						1					1
IN-SCHOOL SUSPENSIONS											
Defiance	1										1
Truancy		3				1					4

Attendance/
Suspensions,
Bus & Fire Drill
Reports
(continued)

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
1	124	183	143	195	192	162	201	188		
2	43	66	41	71	88	77	105	64		
3	13	27	10	30	45	29	43	27		
4	1	18	5	18	24	19	29	13		
5	4	11	2	1	15	5	18	8		
6	2	10	3	2	5	6	7	2		
7	2	1		1	3	3	3	2		
8	0	0			2	2	3	0		
9	2	0			2	2	1	0		
10	0	0			1	0	2	0		
11	0	0			0	1	1	1		
12	1	0			0	0	0			
13					0	0	0			
14					0	0	0			
15					1	0	1			
16										
17										
18										
19										
20										
TOTAL STUDENTS	192	316	204	318	378	306	414	305		
TOTAL TARDIES	329	590	303	523	784	606	888	526		

[illegible]

MINUTES – MAY 28, 2012

Threatening Staff Member											
Threatening Student											
Disturbance in Class											
Harassment of Student											
Possession of Drugs/Alcohol					2					2	
Insubordination											
Possession of Stolen Property											
Possession of Weapon											
Simple Assault											
TOTAL	0	0	0	0	2	0	0	0			2

Attendance/
Suspensions,
Bus & Fire Drill
Reports
(continued)

DATE OF DRILL	TIME OF DRILL	LENGTH OF DRILL	COMMENTS	SECURITY DRILL
HIGH SCHOOL				
September 7	7:47 AM	8 minutes	Fire Drill	
September 24	9:15 AM			Evacuation
October 4	1:53 PM	7 minutes	Fire Drill	
October 23	8:00 AM			Lockdown
November 26	9:15 AM	30 minutes		Evacuation
November 29	1:30 PM	7 minutes	Fire Drill	
December 12	1:35 PM	7 minutes	Fire Drill	
December 18	2:10 PM	15 minutes		Shelter in Place
January 14	9:15 AM	7 minutes	Fire Drill	
February 12	1:15 PM	8 minutes	Fire Drill	
March 13	2:00 PM	7 minutes	Fire Drill	
April 11	8:10 AM	7 minutes	Fire Drill	
May				
June				
ELEMENTARY SCHOOL				
September 11	1:45 PM	6 minutes	Fire Drill	
September 26	9:00 AM	30 minutes		Lockdown
October 9	8:05 AM	6 minutes	Fire Drill	
October 12	9:00 AM	6 minutes	Fire Drill	
October 24	10:40 AM	30 minutes		Lockdown
November 13	1:39 PM	6 minutes	Fire Drill	
November 16	10:30 AM	30 minutes		Evacuation
November 30	11:55 AM	6 minutes	Fire Drill	
December 6	8:45 AM	6 minutes	Fire Drill	
December 13	12:35 PM	6 minutes	Fire Drill	
December 19	1:15 PM	30 minutes		Lockdown
January 7	2:00 PM	6 minutes	Fire Drill	
January 29	10:25 AM	30 minutes		Evacuation
February 22	10:45 AM	20 minutes	Fire Drill	
February 26	10:00 AM	30 minutes		Lockdown
March 12	3:00 PM	30 minutes		Lockdown (Faculty)
March 28	10:10 AM	30 minutes		Lockdown (Students)
March 29	11:00 AM	6 minutes	Fire Drill	
April 12	11:30 AM	6 minutes	Fire Drill	
April 18	8:10 AM	20 minutes		Emergency Management Meeting
April				
May				
May				
May				
June				
June				
June				

HIB Report

MHS	Date	Student Victim ID	Student Accused ID	Determination	Discipline/ Remediation
8	5/13/12	161552	unidentifiable	Not HIB	Counseling

HIB Report

10. **Board Committee Reports**

- Student Representative Report

Morgan Harkness reported on the following Student Council Activities:

Pink Out program and activities sponsored by Meridian Health Care that raises awareness of breast cancer.

UMDNJ's and the Academy of Finance graduation programs

Senior Prom this Friday and Senior class trip on June 7th

- Community Relations – no report
- Curriculum and Instruction

Mrs. Verdi reported that she has resigned as Chairperson and did not have any report.

- Facility and Grounds – no report
- Finance – no report
- Negotiations

Mr. Bauer reported that a settlement has been reached with the MEA.

- Personnel

Mrs. Walsh reported that the committee did meet last week. A copy of her report is attached.

- Policy and Safety and Nutrition

Mrs. Barnes reported that her committee met on May 23rd. A copy of her report is attached.

11. **Presentations**

- Teachers of the Year:
Eric Wasnesky and Marc Reid

Mr. Mahon provided details on the Teacher of the Year program and the recognition that is given to teachers after being selected by their peers. He said these teachers are recognized for being outstanding in terms of their contributions to the Manasquan School District. He recognized and congratulated high school teacher, Eric Wasnesky and elementary school teacher, Marc Reid.

- Retirees:
Carol Mangione, Steven Schwartz, Clifford Valentine and Judith White

Mr. Mahon also recognized a very special group of people who will be retiring from the school district. He introduced the retirees and presented them with certificates. He thanked them for their service and said that they will be sorely missed by the school district.

Mr. Bauer said it was so nice to see smiling faces in the audience and this is the news and photographs that should be on the front page of the newspapers. He congratulated the Teachers of the Year and Retirees.

Mr. Bauer opened the public comment on agenda items.

12. **Public Comment on Agenda**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms

Committee
Reports

Student
Representative

Community
Relations
Curriculum &
Instruction

Facility &
Grounds

Finance

Negotiations

Personnel

Policy, Safety
& Nutrition

Presentations

Teachers of the
Year

Retirees

Public
Comment –
Agenda Items

and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public
Comment
Agenda Items

No one addressed the Board.

MANASQUAN

General Items

Manasquan
Motions #13 -
#17

Mr. Bauer asked to group together Manasquan Motions #13 through #17.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, and carried by roll call vote to approve Motions #13 through #17.

Ayes (8), Nays (0)

13. Recommend approval of the School Safety Officer job description as per **Document A**.
14. Recommend approval of the Memorandum of Agreement between the Manasquan Education Association and the Manasquan Board of Education pending approval of the salary guides.
15. Recommend approval to accept Project Serve Grant in the amount of \$63,655.00 to assist the district in recovery from the impact of Hurricane Sandy.
16. Recommend approval of Dr. Sandra Kuhn, to conduct a CAP Evaluation, at a rate not to exceed \$450.00 for elementary school student #2007 as part of a Child Study Team Evaluation.
17. Recommend approval of Maureen Kelley to work 5 days at a rate of \$300.00 per day (not to exceed \$1,500.00) to complete Psychological Evaluations (MES) for the Child Study Team for 2012-2013 SY.

School Safety
Office – Doc A

Memo of
Agreement
MEA/MBOE

Project Serve
Grant

Dr. Kuhn
CAP Eval.

M. Kelley
Psych. Eval.

Manasquan
Motion #18

Mr. Bauer referred to Item #18 which addresses the approval of an architect for work in the schools relating to security doors and locks. He recommended the approval of Fraytak Veisz Hopkins Duthie, P.C.

Prior to Roll Call vote Mrs. Walsh questioned where this recommendation is coming from since there was no report from the Buildings & Grounds Committee. She also said that she has not seen any material associated with this matter.

Mr. Bauer replied that this matter was discussed in a brief meeting of the Buildings and Grounds Committee prior to tonight's meeting at which time the RFP's were reviewed that were submitted by the architects and the committee at that time made this recommendation. He said there were four RFP's received and FVHD was unanimously recommended by the committee. He said that this firm was used for the roof project and the district was very satisfied with their service. Mrs. Hom provided the scope of the work in the RFP in addition to other work throughout the year.

Mrs. Verdi asked if any grant money was being sought out for the security of the buildings. Mr. Bauer said that there is nothing available at this time.

Motion was made by Mr. Campbell, seconded by Mr. Pellegrino, and carried by roll call vote to approve Item #18.
Ayes (8), Nays (0)

Architect of
Record

Fraytak Veisz
Hopkins
Duthie, P.C.

18. Recommend approval of FVHD as the Manasquan School Districts Architect of Record as recommended by the Buildings and Grounds Committee.

Mr. Bauer asked for a motion to approve Items #19 and #20.

Motion was made by Mrs. Walsh, seconded by Mrs. Verdi, and carried by roll call vote to approve Items #19 and #20.

Ayes (8), Nays (0)

19. Recommend approval to advertise for the sale of computer equipment as specified in **Document B**.
The Board further approves that any unsold items will be deemed obsolete and marked for disposal.

20. Recommend approval of the 2013-2014 Manasquan School District Tax Levy Payment Schedule as shown below:

TOTAL SCHOOL TAX LEVY FOR 2013-14				\$13,706,451.00
FOR GENERAL FUND				\$12,655,951.00
FOR DEBT SERVICE				\$1,050,500.00
				\$13,706,451.00
DATE OF REQUEST	DATE DUE	GENERAL FUND	DEBT SERVICE	TOTAL DUE
5/28/2013	7/1/2013		\$525,250.00	\$525,250.00
5/28/2013	7/9/2013	\$2,109,325.20		\$2,109,325.20
7/23/2013	8/27/2013	\$2,109,325.16		\$2,109,325.16
10/21/2013	11/5/2013	\$2,109,325.16		\$2,109,325.16
12/17/2013	1/2/2014	\$2,109,325.16	\$525,250.00	\$2,634,575.16
1/21/2014	2/18/2014	\$2,109,325.16		\$2,109,325.16
3/25/2014	4/15/2014	\$2,109,325.16		\$2,109,325.16
TOTAL:		\$12,655,951.00	\$1,050,500.00	\$13,706,451.00

Mr. Bauer asked for a motion to approve Items #21 through #27.

Motion was made by Mr. Campbell, seconded by Mr. Pellegrino, and carried by roll call vote to approve Items #21 through #27.

Ayes (8), Nays (0)

Personnel

21. Stipend Position

Recommend approval of the following teachers to chaperone the 8th Grade Class Trip, May 28 and 29, 2013 at a stipend of \$225.00 each per night: *final stipend to be determined when contract negotiations are finalized:*

Rich Kirk

Laurie Cosgrove

Gina Sommesse

Brian McCann

Alyse Leybovich

Marie Lauffer

Tom Russoniello

Kristine Gianna

22. Recommend approval to **rescind** the following extracurricular appointment for the 2012-2013 SY:

Lisa Kukoda

-

Project Awakening Advisor at a stipend of \$935.00

Manasquan
Motions #19-
#20

Sale of
Equipment
Doc. B

Tax Levy
Payment
Schedule
2013-2014

Manasquan
Motions #21 -
#27

E.S. Personnel
Stipend
Positions

Rescind
appointment

Non-Certified Personnel

23. Recommend approval of the following Custodians for the 2013-2014 SY – beginning July 1, 2013 through June 30, 2013 through June 30, 2014:

DEASE	MARY	CUS.ES.CUST.NA.07
HAYDEN	HARRY	CUS.ES.CUST.NA.11
LEWIS	RYAN	CUS.ES.CUST.NA.02
SOMMERS	JOSEPH	CUS.ES.CUST.NA.04
ZUNA	CARLOS	CUS.ES.CUST.NA.06

Non-
Certified
Personnel

24. Recommend approval to increase the hours for Nancy LeBlanc from 22.5 hours per week to 30 hours per week for the remainder of the 2012-2013 SY effective May 8, 2013.

Increase in
hours
N. LeBlanc

Professional Days

25. Recommend approval of the attendance of staff members at conferences/workshops indicated below:

Professional
Days – E.S.

Date	Name	Destination	Purpose	Sub	Cost
July 30 & August 1, 2013	Colleen Graziano Margaret Polak	Foundation for Education Administration, Monroe	Preparing for Teacher and Principal Evaluation	No	\$280 each registration \$20.50 each mileage

Student Action

26. ES Field Trips

Field Trips
E.S.

Date	Name	Subject	Destination	Purpose	Sub	Other Board Costs	Other Fund
June 10, 2013	Katie Kappy	1 st Grade	Algonquin Theater	To enhance literacy experience through a live performance	No	None	Students
May 30, 2013	Jestine Jones	7 th Grade Science	Belmar Elementary	Science Forensics Convention	Yes	\$175 transportation	

27. Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)** as noted in A, B, C and D:

Financial
Reports & Bills

- A) Secretary's Financial & Investment Report as per **Document C**
- B) Elementary School Central Funds Report as per **Document D**
- C) Purchase Orders as per **Document E**
- D) Cafeteria Report as per **Document F**
- E) Bills and Confirmation of Bills (Current Expense)

A) The Business Administrator/Board Secretary certifies that as of **April 30, 2013** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's
Certification

Be It Resolved: Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **April 31, 2013** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of
Secretary's
Certification

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending April 31, 2013 per **Document C**. (The Treasurer of School Moneys Report for the month of **April 2013** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's
Financial &
Investment
Report –
Document C

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **April 30, 2013** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the 2012-2013 budgets for April and May as recommended by the Superintendent of Schools, as per **Document C**.

B) Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **April 30, 2013** as per **Document D**.

C) **Purchase Orders** for the month of May 2013 be approved, as per **Document E** .

D) Recommend acceptance of the **Cafeteria Report** for the month ending **April 30, 2013** as per **Document** .

E) Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$1,417,878.87** for the month of **May 2013** be approved. Records of, checks (# 32682 - # 32752) and distributions are on file in the Business Office.

F) **Confirmation of Bills (Current Expense)** for **April 2013** at **\$ 2,057,325.52** and checks (#32547 - #32681)

MANASQUAN/SENDING DISTRICTS

General Items

Mr. Bauer asked for a motion to approve Items #28 through #42.

Prior to the vote Mr. Mahon addressed a question on Item #33 and said that it was district wide training.

*Motion was made by Mrs. Walsh, seconded by Mrs. Verdi, and carried by roll call vote that the Board approve Items #28 through #42.
Ayes (11), Nays (0)*

28. Recommend **approval** of the students for extended year treatment and/or placement as prescribed by the **Child Study Team** – as per **Document 1**.
29. Recommend **approval** of Dr. Worth, Psychiatrist, to conduct psychiatric evaluation at a rate of \$500.00 for high school student #141275 (Belmar) as part of a Child Study Team Evaluation.
30. Recommend **approval** of Sea Girt Elementary School student #171043 to attend Social Skills Group, 1 time per week in the Manasquan High School Building for the remainder of the 2012-2013 SY.
31. Recommend **approval** for the Architect of Record to proceed with the High School Door and Security Project.
32. Recommend approval for the closure of the following (8) Scholarship Accounts held by the Manasquan Board of Education due to low balances and transfer the balances to the following (4) Scholarship Accounts held by the Manasquan Board of Education in order to award one last scholarship and close accounts:

Frederick Snyder Scholarship	\$ 50.89 (Usually a \$2,000 Award – No Direction in Criteria on Low Balance)
Symanski Family Scholarship	\$ 67.57 (Usually a \$500 Award - No Direction in Criteria on Low Balance)
Adam O'Donnell Scholarship	\$.62 (Usually a \$1,000 Award – No Direction in Criteria on Low Balance)

Secretary's
Financial &
Investment
Report –
Document C

E.S. Central
Funds
Doc. D

Purchase
Orders Doc E

Cafeteria
Report Doc F

Bills

Confirmation
of Bills

Manasquan/
Sending
District
Motions

Motions #28 -
#42

ESY Placement
Document 1

Dr. Worth
Psych. Eval.

Social Skills
Program

H.S. Door &
Security
Project

Closure of
Scholarship
Accounts

Academy of Technology Scholarship	\$214.36	(Club Does Not Exist – No Direction)
Cary McCormack Scholarship	\$101.84	(Usually a \$5,000 Award – No Direction in Criteria on Low Balance)
Katie Ciallella Scholarship	\$.33	(Usually a \$500 Award – No Direction in Criteria on Low Balance)
George Bower Scholarship	\$150.32	(Usually a \$1,300 Award – No Direction in Criteria on Low Balance)
Superintendent's Scholarship	\$ 1.54	(One – Time Scholarship – Interest Earned – No Direction on Low Balance)

*Closure of
Scholarship
Accounts
(continued)*

\$587.47

Walter Schlamp Scholarship	\$ 55.37	Will bring balance to \$250 – Award in 6/2013 and close account
Carl Yard Scholarship	\$407.21	Will bring Balance to \$1,755 – Award in 6/2013 and close account
William R. Eastmond Scholarship	\$ 22.63	Will bring Balance to \$250 – Award in 6/2013 and close account
Meta Ayers Scholarship	\$102.44	Will bring Balance to \$150 – Award in 6/2013 and close account

\$587.65 (.18 Difference will come from interest)

33. Recommend **approval** of Stronge & Associates Educational Consulting, LLC to conduct a One-day teachers training- Student Growth Objectives on October 14, 2013 at a cost of \$3,600.00.

*Stronge &
Associates
Teacher
training*

PERSONNEL

Request for Leave of Absence

34. Recommend **approval** of the request for *TCH.HS.ENGL.FL.01*, (4395) to take a paid medical leave of absence beginning September 3, 2013 through October 14, 2013 and a Family Medical Leave of Absence beginning October 15, 2013 through January 22, 2014.

H.S. Personnel

*Medical Leave
of Absence*

Resignation

35. Recommend **approval** to accept the resignation of Caitlin Gillmet, *TCH.HS.ENGL.FL.06*, High School English Teacher, effective July 1, 2013.

Resignation

Non-Certificated Personnel

36. Recommend approval of the following custodians for the 2013-2014 SY – beginning July 1, 2013 through June 30, 2014:

*Non-
Certificated
Personnel*

ALECHKO	CATHLEEN	CUS.HS.CUST.NA.01
DICHIARA	SALVATORE	CUS.HS.CUST.NA.08
FADEN	STEVEN	CUS.HS.CUST.NA.09
GUZMAN	PASTOR	CUS.HS.CUST.NA.10
HUDSON	MATTHEW	CUS.HS.CUST.NA.12
LEES, JR	PHILIP	CUS.HS.CUST.NA.13
REHBEIN	DENNIS	CUS.HS.CUST.NA.14
REICHEY	THOMAS	CUS.HS.CUST.NA.15
TIMPANI	SANTINO	CUS.HS.CUST.NA.16
DEFORGE	KEVIN	CUS.DS.SUPV.NA.02
SCHNEBEL	CORY	CUS.DS.SUPV.NA.03

37. Recommend **approval** to hire Albert Ramirez for computer maintenance for the 2013-2014 SY for 30 hours each week at \$12.00/hour.

*Computer
Maintenance
Position*

38. Stipend Position

Recommend **approval** of the following teachers to chaperone the Senior Ball, May 31, 2013 at a stipend of \$28.50/hour-5 hours each: *final stipend to be determined when contract negotiations are finalized*

*Stipend
Positions*

Amy Boss	John Driscoll	Dina Elms	Kurt Fenchel	Monica Fenlon
Meika Laszlo	Alicia Schwartz	Cliff Valentine	Matt Voskian	Bob Waldeyer

Substitutes

39. Recommend **approval** of the following substitutes for the **2012-2013 SY**:

Gracey Butts - Athletic Trainer
 William Capelli - Teacher
 James Dempsey - Custodian

40. **Professional Days**

Recommend **approval** of the **attendance** of staff members at conferences/workshops indicated below:

H.S.
Professional
Days

Date	Name	Destination	Purpose	Sub	Cost
May 14, 2013	Claire Kozic, Kris Buss, Rick Coppola, Pete Cahill, Don Bramley	Frogbridge Events, Millstone	To visit the location of the senior class trip	Yes – 2	None
May 24, 2013	Craig Murin	Avon School	Student Growth Objectives	Yes	None
May 28 & 29, 2013	Don Bramley, Rick Coppola, Sue Tellone	Richard Stockton College	NJ Anti-Bullying Conference	Yes -1	\$225/each registration* \$37.10 mileage (*Previously approved for \$199 registration)
June 1 & 2, 2013	Dotti Gerlach	Veteran's Park, Trenton	NJSIAA Boys' Tennis Tournament	No	\$46.04 mileage
June 12, 2013	Ron Kornegay Pete Cahill	Colts Neck High School	Athletic Director Workshop	No	\$10.25 mileage
June 24, 2013	Robert Mahon Peg Hom	Brookdale Community College	Strauss Esmay School Law Seminar	No	None
July 9 – July 13, 2013	John Driscoll	Orlando, Florida	Annual NAF Conference	No	\$595 registration \$380.24 accom. \$200 mileage & parking \$224 m/i
July 30, 2013 & August 1, 2013	Barbara Kerensky	Foundation for Educational Administration	Preparing for Teacher and Principal Evaluation	No	\$280 registration

Student Action

H.S. Field Trips:

41. High School Field Trips

Date	Name	Subject	Destination	Purpose	Sub	Other Board Costs	Other Fund
May 22, 2013	Claire Kozic	Student Council	Orchard Park	End of the year trip	Yes – 2	None	
May 29, 2013	Claire Kozic	UMDNJ	UMDNJ	To take end of the year exams	Yes – 4	\$590 transportation	
June 7, 2013	Claire Kozic	Student council	Frogbridge Events, Millstone	Senior Class Trip	Yes – 20 *paid for by donations	None	Students

42. **Placement of Students on Home Instruction**

Recommend that the following students be approved for Home Instruction as recommended by the Child Study Team:

1660	Manasquan	Grade 11	Beginning 5/8/13	(Medical)
14054	Manasquan	Grade 9	Beginning 5/20/13	(Medical)

Mr. Bauer asked for a motion to approve Items #43 and #44.

Motion was made by Mrs. Walsh, seconded by Mrs. Verdi, and carried by roll call vote that the Board approve Items # 43 and #44.

Ayes (11), Nays (0)

Home
Instruction

Motions #43
and #44

43. **Placement of Students on Home Instruction**

Recommend that the following students be approved for Home Instruction as recommended by the Child Study Team:

#14841	Belmar	Grade 11	Beginning 5/2/13	(Medical)
#1526	Brielle	Grade 12	Beginning 5/6/13	(Medical)
#14721	SLH	Grade 11	Beginning 5/15/13	(Medical)

Financials

44. Recommend acceptance of the following **High School Central Funds Report** for the month ending **May 30, 2013** as per **Document 2**.

45. **Old Business/New Business**

Mrs. Verdi congratulated Ms. Gianna, who was a contestant on Wheel of Fortune last week. She also commended the students of the community who spoke up at the meeting on April 30"

46. **Public Forum**

Mr. Bauer opened the floor to the public

Mr. Paul Battaglia, Wigwam Path, Manasquan, Co-President of the Manasquan Education Association. Mr. Battaglia commented that he knows that Mr. Bauer asked to forget the past and the association admires his leadership to this point. He referred to the district's Mission Statement that speaks to the effect that we highlight the need for an environment where we nurture growth, personal integrity and mutual respect and said that as Association President he would be remiss in his duties if he didn't present the Association's Vote of No Confidence with Mr. Shelton's continuing role on the Board of Education. Mr. Battaglia read the Vote of No Confidence that was made on Tuesday, May 14, 2013 at 3:15 p.m. in the Manasquan High School cafeteria. He reported the tabulation of the vote as follows: Number voting: 167; Number for the resolution: 167, Number against the resolution: 0; and the Number of Abstentions: 0.

Heather Garrett-Muly, 28 Elizabeth Avenue, Manasquan, referred to Mr. Bauer's comments that he was trying to instill the faith back in the Board and asked if there were any board policies that refer to independent actions taken by board members. She asked him that since he has become President has he taken any steps to take action if any policies are violated. She asked if there is anything in place that the Board could use to address issues of violations to policy.

Mr. McOmber addressed her question and said that he did not believe there was anything specifically in policy that lists any kind of sanctions and normally if a board member were accused of something in violation of law or policy the School Ethics Commission would retain jurisdiction to hear that matter.

Home
Instruction

Financial
Report

H.S. Central
Funds
Document 2

Old Business/
New Business

Public Forum

Mrs. Garrett-Muly commented that it is known that it takes the School Ethics Commission at least five to eight months for them to even see a matter on the table. She asked if there are any districts in New Jersey that have something in place. She said that the Board has to police themselves.

Mr. McOmber said that the School Ethics Commission has become the entity that makes those decisions and he is unaware of any board that does this.

Judge Mark T. Apostolou Sr., 15 Cherry Place, Manasquan, NJ, commended the Board for volunteering and their efforts made for the students. He said that he is here to discuss the Random Drug testing and the comments he has heard regarding spending additional funds on the program and whether or not this program is beneficial. He referred to a 326 page study conducted by the U.S. Department of Education by the National Center for Education Evaluation and Regional Assistance titled The Effectiveness of Mandatory Random Student Drug Testing. He quoted that the study proved there was no statistically significant association between program impacts in the number of drug tests conducted. He provided a brief synopsis and asked the Board to consider this in determining whether the program is efficient. He said that it is a great thing to deter a child from drugs. He said that an analysis should be conducted on behalf of the Board as to the efficacy of this program. He said that one of the goals of the drug testing is to serve as a deterrent and it is not. He said this study revealed that there was absolutely no spill over. The study also proved that once a child was removed from the testing their drug use accelerated to the exact same level of those not subject to testing. He said it is the obligation of the Board and teachers to educate and he commends the teachers. He shared his viewpoint as being that our dollars are better spent in education as opposed to an attempt that apparently does not work. He did say that it is the legal right of a school to have a student tested regardless of any drug testing program if a teacher has reasonable cause to believe a student is under the influence.

Kim Craig, 48 Allan Avenue, Manasquan, NJ, Manasquan Elementary School Teacher and National Junior Honor Society Advisor spoke with regard to the National Junior Honor Society and their fund raising efforts in raising over \$3,000 for the community. She reported that the group made a \$1,000 donation towards the new playground at Sea Watch Beach and also sent two teams to an academic competition and one team placed third.

Mr. Bauer closed the public forum seeing no additional questions or comments from the public.

Mr. Bauer said the Board would be going into Closed Session and would not return to take any additional action. He read the following Sunshine Law Resolution.

Sunshine Law
Resolution

47. Sunshine Law Resolutions

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when proper conclusion has been reached and there is no longer a need for confidentiality:

- ☐ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- ☐ 2. Matters in which the release of information would impair a right to receive funds from the United States Government
- X 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- ☐ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the MEA Association.
- ☐ 5. Any matter involving the purchase of real property with public funds, the setting of banking

- rates or investment of public funds.
- ___ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- X 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- ___ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- ___ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Manasquan Board of Education will hold a closed executive session immediately. It is anticipated that the closed session will not last longer than 30 minutes. The Board of Education will not be returning to public session after the closed session.

Mr. Bauer thanked the members of the public for their attendance and participation in the meeting in the fashion he had requested at the onset of the meeting. He said that he hoped that this type of behavior will continue and the community will regain respect for each other and move forward in a positive direction and achieve the goals we have as a Board and a community.

Mr. Bauer also reported that all future meetings will be conducted in the high school auditorium.

Motion was made by Mr. Shelton, seconded by Mr. Campbell, and carried by voice vote that the Board enter into closed executive session and adjourn the Regular Open Business Meeting at 8:25 p.m.

Ayes (11), Nays (0)

Adjournment

48. **Adjournment**

Motion to Adjourn

Respectfully submitted,

*Margaret M. Hom
Business Administrator/Board Secretary*

Manasquan Board of Education

Policy Meeting Minutes

Thursday May 23, 2013 3:30 PM

Committee Members in Attendance: Julia Barnes, Tom Pellegrino, Linda DePalma

Administration in Attendance: Robert Mahon, Superintendent, Rick Cappolla (Principal), Peter Cahill (VP), Donald Bramely (VP) and Jesse Place (Technology Supervisor)

Items for Discussion:

1. HIB Policy and HIB Specialist Job Description

Committee members discussed current compliance and procedures comparing the state and school policy. Issues discussed included increase level of communication with sending districts.

2. Crisis Plans

Committee members discussed current compliance and procedures comparing the state and school policy. Issues discussed included increase level of communication with sending districts.

3. Final language for Athletes Return to Participation/Competition recommendation made for full BOE approval (with input from Kevin Hyland, ATC)

In Paragraph E

A pupil injured or disabled in the course of athletic activity will be permitted to participate in athletic competition only on the written permission of the school medical inspector or team doctor, who must first examine the pupil to determine his or her fitness to participate in athletics. Written notice of that determination signed by the school medical inspector or designated team doctor as appropriate shall be given to the pupil's parent or legal guardians.

Should probably read.....A pupil injured or disabled in the course of athletic activity, with an injury report filed, will only be permitted to participate in athletic competition with the written permission of a physician.

4. Discussion of Presentation at BOE meeting on current RSDT: results, progress, procedures. Committee members and Administration agreed to schedule a presentation with Sports Safe, SACC and administration for BOE meeting in September 2013

5. **Student in Good Standing** Discussion comparing original procedures to current procedures. Discussion to continue with input from SACC for next meeting on recommended language changes.
6. **BYOD Discussion with technology.** Committee discussed what would be needed for language in policy. Input from administration and faculty would be essential. Discussion on what would need to be in place for use in September.

Next Meeting June 20 3:30

Personnel Committee Report

Meeting Date: May 23, 2013

Time: 8:00 a.m. to 9:00 p.m.

Attendees: Pat Walsh, Katherine Verdi, Robert Mahon
Chief Correia (guest)

The personnel committee met last week and invited Chief Elliott Correia to join us to review the school safety officer position and it was with the strong encouragement of Chief Correia that we adopt or recommend that the job description for the School Safety Officer as presented last month be the one that we adopt.

It was also felt by this committee that since this is a new job description that this position should be posted as we do with most of our other positions. I know that we have received several applications unsolicited but the committee felt that now that we have a specific job description that it should be posted.

There were also several recommendations by Mr. Mahon that were budget neutral and he will go through them later and the committee did support each of those.